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## 5<sup>th</sup> Grade Moving Up

- Get total number of students (boys and girls) who will be graduating. The front office can provide this number
- Total number of teachers; assistants and student body (and multiplying that number with 3) will give an approximate number of guests expected for the ceremony
- Order cakes from Costco depending on the total number of guests expected
- Water is provided in 2 large jugs for the families. Cups and Ice have to be bought
- Order flowers for students. Typically white stem carnations are ordered for girls and red mini carnations boutonnières are ordered for boys
- White carnation boutonnières for male teachers and red pin-on corsages w/ white bows for female teachers have to be ordered also
- Decorations have to be bought for example balloons, table cloths, plates, napkins, cutlery, banners etc
- Purchase 10 gift cards. Two students from each class will get an award.
- Gather volunteers to help with the décor and the clean up of the ceremony

